

Attendance Policy

You are expected to attend group at least once a week. Weekly attendance is a requirement set forth by the State DWI Office. If your absence exceeds fourteen (14) days, you are automatically eligible to be prematurely discharged from our program. If you are planning on being absent, you must notify our office *prior* to your absence. We will grant excused absences on a case-by-case basis.

You are expected to pay a minimum of \$35.00 each time you attend group. If at any time your account carries a past due balance of \$70.00 or more, you are automatically eligible to be prematurely discharged from our program. If you are unable to meet the minimum required payment, an alternate payment plan must be approved, in writing, by Rachel McPherson.

Failure to meet the attendance or payment requirements leaves you eligible to be prematurely discharged from our program. Any treatment received or monies paid at the time of discharge will be disregarded. You will be required to start your treatment over. There is a \$50.00 reinstatement fee upon reentering the program.

Your assessment is valid for six months. If you are dropped from the program and your assessment has expired, you will need to be re-assessed and required to pay the \$100.00 assessment fee, per state requirements.

This policy is subject to change at Murray & Associate's discretion. This policy is based on the guidelines set forth by the State DWI Office. If you have any questions or concerns, please contact our Executive Director, Jennifer Murray McPherson, MS, LCAS, CSI. If you have further questions, please contact the State DWI Office at 919-733-0566.
